



**Sri Guru Gobind Singh Public School, Sector 35 B, Chandigarh**  
(Under the aegis of Chandigarh Gurudwara Asthapan Committee)

**SCHOOL GUIDELINES**

**CLASSES VI, VII and VIII**

Dear Parents,

**“When we shield children from failure or choreograph success for them, we’re destroying the experiences they need in order to grow.”**

**PUNCTUALITY**

- ❖ Students must arrive at school on time. Latecomers will not be permitted to attend classes. (Refer to page no. 7 of Link-Book)
- ❖ Ensure your child joins school promptly at the beginning of each term or after vacations.
- ❖ Regularly revise classwork with your child.
- ❖ Wearing ID cards daily is mandatory for the safety of your child.

**COMMUNICATION**

- ❖ Read the Link book thoroughly specially page no. 6-12.
- ❖ Address all communication to the Principal through the class teacher.
- ❖ Notify the school regarding any change in contact details promptly.
- ❖ Report any medical issues to the school counsellor and class teacher.
- ❖ Inform the school about leave using the prescribed leave format.
- ❖ Syllabus sheet will be provided.

**UNIFORM**

- ❖ Ensure your child wear prescribed complete neat and clean school uniform which should be properly ironed. (Refer to page no. 8 and 9 of Link-Book)
- ❖ Proper hair cut for boys and girls should come in two plaits.
- ❖ School uniform of girls have been modified from suits to trousers.

**RESPONSIBILITY**

- ❖ Label all belongings with the child's name, admission number, and class.
- ❖ Ensure books are covered and maintained properly.
- ❖ Submit required documents within the first week of joining.
- ❖ Facilitate homework but avoid doing it yourself.
- ❖ Adhere to pick-up and drop-off timings.
- ❖ Pack school bags carefully; no items will be allowed to deliver in school after school starts.
- ❖ Expensive items not allowed in school premises.

**SAFETY & SECURITY**

- ❖ Use licensed transport services for students.
- ❖ Parents should not visit during school hours without prior appointment.
- ❖ No sharp objects or electronic gadgets allowed.
- ❖ Strict action will be taken against posting school uniform pictures on social media.

**CONSIDERATION**

- ❖ Avoid sending children school with half-day leave requests.
- ❖ Birthday celebrations restricted to classmates and birthday celebration is allowed in school uniform only.
- ❖ Avoid social engagements or medical appointments during school hours.
- ❖ Avoid criticizing the school and teachers in front of children.
- ❖ Monitor and restrict internet and social media access.

**SCHOOL / REMEDIAL CLASSES TIMINGS**

- ❖ School Timing: 8:00 am to 2:40 pm
- ❖ Remedial Classes Timing: 2:00 pm to 2:40 pm

## REMEDIAL CLASSES

- ❖ Specialized sessions to provide additional support to students who are struggling in particular subjects.
- ❖ These classes will focus on individual learning needs, helping students overcome challenges and catching up with their peers.
- ❖ These classes will reinforce previously taught concepts in the class to improvise student's scores.
- ❖ It's compulsory for all students to attend these remedial classes as it will provide an edge to the students and help them to overcome challenges and reach their full potential.

## CURRICULUM

- ❖ We will be implementing a colour-coded system for covering notebooks this session to facilitate organization and easy identification. Please note the following colour scheme:
  1. English Notebooks: Covered with GREEN sheet
  2. Hindi Notebooks: Covered with ORANGE sheet
  3. Punjabi Notebooks: Covered with PINK sheet
  4. Mathematics Notebooks: Covered with YELLOW sheet
  5. Science/EVS Notebooks: Covered with PURPLE sheet
  6. Social Studies Notebooks: Covered with BLUE sheet
  7. IT Notebooks: Covered with RED sheet

We kindly request your cooperation in ensuring that the student's notebooks are covered according to the specified colour scheme.

**Note: Label the notebooks with name slips and then cover these coloured notebooks with cellophane sheets.**

## DAY BOARDING FACILITY

- ❖ Available for working parents.

CLASSES	TIMINGS
Pre-Primary	12:30 pm to 2:40 pm
I-X	2:40 pm to 5:00 pm

## EXAMINATION AND PROMOTION

- ❖ Regular attendance in assessments necessary for promotion.
- ❖ The internal assessment of 20 marks per subject (throughout the year irrespective of Term I and II) would include assessment marks based on the holiday's homework, class tests, periodic tests, student enrichment, portfolio, oral assessment and practical work/ speaking listening activities/ project.
- ❖ The academic session will be divided into 2 terms with approximately 50% syllabus in each term:

### **For Classes VI to VIII-**

Test	Month	Marks
Class Test-1	May	10 marks
Periodic Test-1	July	40 marks
Mid Term	September	80 marks
Class Test-2	November	10 marks
Periodic Test-2	December	40 marks
Annual	February-March	80 marks

**Note: All school fees for the session 2024-25 are to be paid online through the school pad app only. Do fee payment before 10<sup>th</sup> of every month to avoid unnecessary fee fine (Rs 50 per week). (Refer to page no. 7 of Link-Book)**

Regards  
School Team